



## **GUIDELINES FOR THEMATIC ISSUE PROPOSALS**

The journal invites experienced researchers to submit proposals for thematic issues on linguistic minorities. Those responsible for an approved proposal may be invited to take on the role of guest editors. The journal prefers a team of two or three researchers with experience in the proposed issue's theme.

A thematic issue includes a minimum of six peer-reviewed articles, to which can be added texts from the Perspectives and book reviews sections. The time required to prepare such an issue from the date of submission of the proposal to its publication on *Érudit* can be two to three years.

We describe briefly in this document the criteria and processes leading to the approval of a request to publish a special issue of the journal.

### **A. Quality Criteria**

The qualities of a proposal:

- a. **Pertinence:** the special issue addresses fundamental theoretical questions concerning linguistic minorities.
- b. **Interest:** the special issue is on a theme or subject that is of interest to an important proportion of the journal's readership.
- c. **Coherence:** the articles proposed form a coherent whole and are intimately tied to the theme of the issue.
- d. **Breadth:** the issue brings together the research of both experienced and emerging researchers from diverse regions. This research pertains to different linguistic minorities or, when it pertains to a particular linguistic minority, provides linkages to other linguistic minorities.
- e. **Quality:** the quality of the research presented in the articles proposed is of utmost importance. On the whole, the proposal must be persuasive.

### **B. Submission of a Proposal for a Thematic Issue**

Every proposal for a thematic issue must include the following information:

1. An up-to-date résumé for each responsible for the proposal, including institutional address, personal address, e-mail address and telephone number.
2. A draft call for papers (the journal can provide the template).
3. A minimum of five 250-word abstracts (text proposals) to demonstrate the interest of the call for papers. Names, institutional affiliations and e-mails must be included.
4. A letter confirming a publishing support, if any.

### **Transmission de la proposition**

La proposition doit être transmise en version électronique à la direction de la revue aux adresses suivantes :  
[Direction.mls-lms@icrml.ca](mailto:Direction.mls-lms@icrml.ca) et [admin.mls-lms@icrml.ca](mailto:admin.mls-lms@icrml.ca)

### C. Decision-Making Process Concerning a Proposal

1. When a proposal for a thematic issue is submitted to the Journal, it is studied by the journal's editorial board, under the responsibility of the Editor.
2. The Editor then informs those responsible for the proposal of the Journal's decision: acceptance of the proposal, request to revise and resubmit the proposal, or rejection of the proposal. The invitation to revise and resubmit is accompanied by comments and suggestions.
3. When a revised proposal is submitted, it is evaluated by the editorial board and the Editor. Their decision, along with explanatory comments, is transmitted to the proposal's authors.

### D. Special Issue Preparation

1. Journal Editor responsibilities:
  - Sends all relevant documents to the guest editors.
  - Sets the editorial timetable with the guest editors.
2. Guest Editor responsibilities:
  - Prepare a definite plan for the thematic issue with the names of the authors and the titles of the articles.
  - prepares the call for papers and it to the Journal Editor using the template provided.
  - informs authors that the documents required to prepare a manuscript for publication in the journal *Minorités linguistiques et société/Linguistic Minorities and Society* can be found on the [Editorial Policy and Ethics page](#).
  - write the introduction to the special issue
  - fill in a table showing accepted and rejected texts, including the contact details of the evaluators.

### Checklist for submitting a thematic issue

Resumé of each responsible of the thematic issue	
Draft call for texts	
Five abstracts (proposals) including contact details and institutional affiliation of potential authors	
Letter confirming publishing support, if any	
A maximum of 20% of articles are written by the members who propose the thematic issue	